



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-1000

SEP 13 2011

TO: All FHA 203(k) Consultants

SUBJECT: Updating the Federal Housing Administration (FHA) 203(k) Consultant Information and License Renewal Procedures

The Department of Housing and Urban Development is in the process of updating the FHA 203(k) Consultant Roster information on HUD's website:

<https://entp.hud.gov/idapp/html/f17cnsldata.cfm>

In those states where a home inspector is required to be licensed, the Department requires the applicant to provide proof of that licensing. If your state requires a license/certification for inspectors, please provide a **current clear copy** of your state license to include the **expiration date** by January 1, 2012, or you will be terminated from the 203(k) Consultant Roster.

Because the FHA 203(k) Consultant Roster is responsible for ensuring that the contact information listed is accurate, the Department is asking that you **verify the accuracy** of your information.

If the information is not accurate, please contact Dene Symathong at 202-402-2975, Home Mortgage Insurance Division. The updated information, including your current state license/certification, may be sent via regular mail to:

U.S. Department of Housing and Urban Development  
451 7th Street, SW, Room 9266  
Washington, DC 20410  
Attention: Dene Symathong

If you have any questions concerning this notice, please contact Dene Symathong at the telephone number listed above. Thank you for your assistance and cooperation.

Sincerely,

Arlene M. Nunes  
Director  
Home Mortgage Insurance Division