



Consultant: Robert Tami Email: info@valuehomeinspections.com

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## Notice To Contractor

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*There are no funds available for up-front start up costs.*

*This loan is in a mortgage program with set program requirements that must be followed.*

*All funds are disbursed after work has been completed in a workmanlike fashion and signed off on by the inspector.*

*All funds are released if work is completed as per the work write-up*

*Do not complete work unless outlined in the specification of repairs form (work write-up).*

*There will be no funds for changes unless approved by the Lender first.*

*All disbursements will be less a 10% holdback.*

*All disbursements will be made by two party checks to the contractor and borrower/homeowner.*

*All contractors must:*

- *Complete the enclosed Homeowner/Contractor Agreement*
- *Attach a copy of your state business license or proof contractor by trade*
- *Complete the enclosed W-9 form*
- *Attach a copy of your insurance binder showing general liability and workers compensation if you have employees*
- *Have current -all federal, state and municipal licensing and certifications*

*By signing this form you are acknowledging and agreeing to the above stated items. This notice does not supersede the Homeowner/Contractor Agreement.*

**Contractor is required to complete this bid in it's entirety-all repair items must be completed with specific labor and material costs. If a line item is to be deleted, an x and the word delete must be placed on the line.**

**Any questions should be directed to our office as soon as possible- (215) 886-0010. Ask to speak to Maria or Catherine.**

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**Contractor's Company Name**

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**Contractor's Phone Number**

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Contractor Mailing Address

\_\_\_\_\_  
Contractor Email Address

\_\_\_\_\_  
Contractor's Signature

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**Print Contractor's Name**

**PLEASE COMPLETE THIS REPORT WITHIN 4 BUSINESS DAYS**