

Final Draw Needs Letter

Loan #

To: _____

The documents listed herein and as required, must be submitted to complete the renovation file. The final disbursement of funds WILL NOT be Paid without the applicable documents being executed and submitted to The National Renovation Draw Center for inclusion to the file.

MORTGAGOR'S LETTER OF COMPLETION (REQUIRED)
BORROWER'S FINAL DRAW CERTIFICATION AND AFFIDAVIT (REQUIRED)

If termite work was required during the course of renovation, Please Forward Termite Treatment/Completion Inspection Report.

Copies of all the final signed-off permits that were required for your renovation must be submitted PRIOR to the final desbursement of funds.

ROOF PERMIT	(if applicable)
PLUMBING PERMIT	(if applicable)
ELECTRICAL PERMIT	(if applicable)
HEATING & AIR PERMIT	(if applicable)
CERTIFICATE OF OCCUPANCY	(if applicable)

Please Check the appropriate statement and sign this form confirming the information provided:

Permits Enclosed _____: Permits Not Required _____:

By signing and returning a copy of this letter, the undersigned hereby acknowledge and agree that the above referenced information is true and correct.

Acknowledge an agreed:

Borrower's Name

Date

Again, the final disbursement of funds is SUBJECT TO receipt of all required documents.